HAVANT BOROUGH COUNCIL PUBLIC SERVICE PLAZA CIVIC CENTRE ROAD HAVANT HAMPSHIRE P09 2AX



Telephone: 023 9247 4174 Fax: 023 9248 0263 Website: www.havant.gov.uk

GOVERNANCE, AUDIT AND FINANCE BOARD AGENDA

Membership: Councillor Briggs (Chairman)

Councillors P Bains, Crellin, Hart, Milne, Patel, Smith K, Thomas and Inkster

Meeting: Governance, Audit and Finance Board

Date: Wednesday 27 November 2019

Time: 5.00 pm

Venue: Hollybank Room, Public Service Plaza, Civic Centre Road,

Havant, Hants PO9 2AX

The business to be transacted is set out below:

David Brown Monitoring Officer

19 November 2019

Contact Officer: Mark Gregory 023 92446232

Email: <u>mark.gregory@havant.gov.uk</u>

Page

1 Apologies

To receive apologies for absence.

2 Minutes 1 - 2

To confirm the minutes of the Governance, Audit and Finance Board held on 18 September 2019.

- 3 Matters Arising
- 4 Declarations of Interest
- 5 Chairman's Report

Scrutiny Challenge Sessions

6 Housing Subsidy Claims

To discuss the Housing Subsidy Claims process with the Head of Customer Services.

(This challenge session was requested by the Board in December 2018)

7 Report of the Members' Remuneration Panel

3 - 36

To discuss the findings of the report of the Members' Remuneration Panel with the Leader of the Council, the Cabinet Lead for Cabinet Lead for Finance and Coastal Communities and the Chief Finance Officer.

Audit Reports

8 Internal Audit Progress Report

37 - 50

To receive verbal updates from the Internal Monitoring Team.

Work Programme

9 Current Work Programme

51 - 54

GENERAL INFORMATION

IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231

Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: www.havant.gov.uk

Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

Disabled Access

The Public Service Plaza has full access and facilities for the disabled.

Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

No Smoking Policy

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

Parking

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.

